

NEW YORK STATE THEATER

RENTAL INFORMATION



RENTAL INQUIRIES

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CITY CENTER FOR MUSIC AND DRAMA, INC.

City Center of Music and Drama (CCMD), since its inception in 1943, has been dedicated to the production of performing arts of the highest quality. In 1964, CCMD left its home of twenty years on 55th Street (which is still operating as New York City Center) and moved to the New York State Theater at Lincoln Center. The State Theater was designed by the renowned architect Philip Johnson, built with funds from the State of New York, and given to the City of New York as a home for performing arts organizations then under the umbrella of CCMD. Today, the New York State Theater is home to two world class performing companies—the New York City Ballet and New York City Opera.

CCMD continues to provide administrative, production, and facility services to the State Theater, and is the organization responsible for renting the facility to outside organizations.

FACILITY RENTAL

The New York State Theater is available for select special events in the Auditorium and Promenade. The facility is licensed for use on a per event basis by agreement between CCMD and the licensing entity; typically there are no agency or third party agreements allowed.

General requirements for renting the Theater:

- Incorporation as a business or corporate entity or;
- Incorporation as a non-profit institution with 501c(3) status. The Theater will not enter into a license agreement with a private individual.
- Ability to provide evidence of insurance for general liability (including umbrella liability coverage), Automobile Liability, Worker’s Compensation and Employer’s Liability, as well as Fire Insurance, in the minimum amounts specified by the License Agreement.
- Ability to submit 50% of License Fee and security deposit upon signing License Agreement.
- Payment of all estimated labor expenses is due 14 days prior to Load-in date.

AVAILABILITY

The State Theater is home to the New York City Ballet and New York City Opera. As such, the primary mission of CCMD is to provide services and facility access to the two performing companies. Both companies present a full season of repertory performances as well as a variety of special activities, educational programming, and fundraising events. The New York City Ballet typically occupies 23 weeks of the calendar per year, and the New York City Opera occupies 20. The performance seasons run continuously from early September through late June; the two organizations alternate fall, winter and spring schedules.

Performance Season

During a typical season (early September through late June), both companies have performances or rehearsals from Tuesday through Sunday. Mondays are typically a day off, so in a few instances a Monday date may be available. Occasionally a Tuesday or other day may be available, but this is not typical.

Summer Season

During the summer (early July through late August), the facility is available for weeklong rental periods. The State Theater has labor agreements with the stage crew and front of house that require weekly pay guarantees in weeks in which a performance is scheduled. Therefore, it is exceptionally expensive to rent the facility for a performance on a single day because of the weekly labor guarantee. Prorated dates are available in weeks where there is no performance.

Date Holds

Holds may be placed on the calendar by interested clients at any time for a date which may be available on the calendar. Date holds are subject to approval by the New York City Opera and New York City Ballet. Deposits are not required for date holds; however if another client is interested in the date, an executed license agreement or other commitment to hold the date may be required.

Event Expense Estimates

Events at the New York State Theater are varied in scope, size and complexity. Accurate estimates of expenses will rely entirely on the available information regarding the Licensee's event, including the amount of labor, time and equipment that may be required. There is no "typical" rental—excluding the License Fee, labor costs for a daily rental on the Promenade can range from \$10,000 to \$150,000; for weekly rentals in the Auditorium the labor costs can be in excess of \$250,000. Prospective clients are encouraged to meet with Theater Management as soon as possible to help define the amount of labor, time and equipment that the event may require.

Booking the Date

After a date hold has been approved, the Licensee should confirm the date and event at which time the Theater Management office will prepare a License Agreement. The Licensee should also provide all available technical and production information regarding their event at that time.

RATES AND FEES¹

Daily Rental Rates

\$31,500	Auditorium Only.
\$11,500	Promenade Only.
\$43,000	Auditorium and Promenade.

Weekly Rental Rates

\$136,500	First or Single Performance Week	Fee Includes use of Promenade for associated licensee event. Includes Front of House Labor.
\$116,000	2nd or more Consecutive Performance Week(s).	Weeks must be contiguous calendar weeks. Includes Front of House Labor.
\$105,000	Prep/Load-in week	Non performance week. Fee does not include the use of the Promenade for events.
\$15,000	Prep/Load-in day	Pro-rated weekly rate based on contiguous calendar days prior to performance or Load-in week. Fee does not include the use of the Promenade for events.
\$7,500	Promenade Event	For events during Load-in week or prorated Load-in day.
\$11,500	Promenade Event	For events outside of performance weeks.

Labor Rates

Labor costs for all events at the New York State Theater are governed by collective bargaining agreements with IATSE Local One (Stagehands), 306 (Ushers and Ticket Takers), and 751 (Treasurers and Ticket Sellers), in addition to Local 32BJ (Porters). Unless otherwise noted, all labor costs are the responsibility of the Licensee.

Fees for commercial filming, recording, photography, or other activities not specifically for promotion or archival use are subject to an additional labor expense to be negotiated in advance.

Administrative Fee

An administrative fee of 4% will be applied to the total labor cost.

Other Fees

A 10% fee will be applied to gross Concession and Merchandise income, net of sales taxes. Fees will also be applied toward ticket sales as allowable commissions and charges for credit cards or other fees as specified by the License Agreement.

¹ Rates are effective as of July 1, 2007. All rental rates and fees are subject to change.